

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: July 14, 2004

Division: Public Works

Bulk Item: Yes X No

Department: Engineering/Construction Management

AGENDA ITEM WORDING: Receipt of monthly report on Change Orders reviewed by the County Administrator.

ITEM BACKGROUND: There were two (2) change orders considered and approved by the County Administrator for the period 06/01/04 – 06/29/04.

PREVIOUS RELEVANT BOCC ACTION: On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

CONTRACT/AGREEMENT CHANGE: N/A

STAFF RECOMMEDATIONS:

TOTAL COST: N/A

BUDGETED: Yes X No

COST TO COUNTY: N/A

REVENUE PRODUCING: YES _____ NO X AMOUNT PER MONTH _____ YEAR _____

APPROVED BY: County Atty. _____ OMB/Purchasing _____ Risk Management _____

Item Prepared By: Stephanie Coffey, Construction Manager 06/29/04 **David S. Koppel, P.E., County Engineer**

DIVISION DIRECTOR APPROVAL: _____
Dent Pierce, Division Director

DOCUMENTATION: Included X To follow Not required

DISPOSITION: _____ **AGENDA ITEM #** C8

CHANGE ORDERS

CONSIDERED BY THE COUNTY ADMINISTRATOR
FOR THE PERIOD 006/01/04 – 06/29/04

PROJECT	CO#	AMOUNT	- DESCRIPTION	DATE CONSIDERED	CAUSE
Gato Window Replacement	1	additional time	- Additional 31 days needed due to problems arising from the demolition of old windows.	06/02/04*	Owner requested.
Gato Window Replacement	2	additional time	- Unforeseen circumstantial problems from demolition and installation of new window units an additional 52 days is needed.	06/04/04*	Owner requested.

Total **time only**

* Approved by County Administrator